

Cancel an Appointment

The need is constant. T	he gratification is instar	nt. Give blood	I™	Careers About Us	Media Center Studer	its Fun & Games	Account Logir
						Español Search	
American Red Cross	B	onating lood	Learn about Blood	Hosting a Blood Drive	Volunteer	For Hospitals	
Welcome Karen:	My Account Home	epage					
Account Homepage	Active Sponsor:	St. Jos	eph's Catho	lic Church			My Badge
 View Donors Send Emails 	Red Cross Contact:	Catherine G	ase				DRIVE
Past Drives	Phone:	(419) 447-5	i848				DORDINATOR
 View Stats Switch Sponsor Group 	Email Address:						American Red Cross
Change Password	Upcoming Drives	5					
> Help > Logout	Tip: Select the 'Site Name' t a donor or create new appo	to view schedule intment.	d donors, change ex	isting appointments o	or print schedules. Se	elect 'Schedule a New	Appointment' to add
	Date Time	Site Name	Appointmer	te Scheduled	Total Slots	Progress	Schedule a New Appointment
	8/30/2011 12:30 AM - 10:00 PM	Endwell United Methodist Church			60	3.33% So ap	hedule a new pointment
	Past 3 Most Reco Please note 'Donations' will r	ent Drives	until 2-3 business day	ys after Drive ends.			
	Date Time	Drive	Appointm	ents Scheduled	Tota	Slots	Donations
	Search Past Drives						
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1. Log in to the BDC web account. To view Scheduled Donors for a Drive, select *Site Name* from the upcoming Drives displayed on the *Account Homepage*.

The need is constan	t. The gratification	is instant.	Give blood.™		Careers About L	Js Media Center S	itudents Fun & Game	s	Account Logir
								Español	Search
-	American RedCross		Do Blo	nating ood	Learn about Blood	Hosting a Blood Drive	Volunteer	For H	ospitals
								Spon	sor: St. Jose
Schedule	d Donors	5							
Account Homepage	Site Name:			Endwell Un Church	ited Methodist	Drive Progress			
View Donors	Address:			3301 Wats	on Blvd	Appointment	Scheduled: 2		
Send Emails	Date:	Date:		Tuesday, A	ugust 30, 2011	Time Slots:	60		
Past Drives	Time:			12:30 AM -	10:00 PM	Progress:	3.33	1%	E
View Stats	Red Cross Repre	sentative:		Karen Ford					
Switch Sponsor Grou	up Drive Link:			Share this	Drive				
Change Password	Scheduled	Donors			Schedule A	Donor 🔉	View Scheduled	Donors 🖒	Print Drive
▶ Help	Change or Cano	el annt	Last Name	First Nan	ne Email		Home Phone	Procedu	re Type
> Logout	07:00 AM	cruppe.	CAROL2045845	CAROL	oneelakan'	tan@deloitte.com	(678) 299-1136	Blood	ТСТУРС
2	08:00 AM		KEVIN96347	KEVIN	nonexister	- nce@nonexistent.com		Double Red	
Red Cross Information	Donating Blood	Learn A Blood	bout	Hosting Blood Di	a rive	For Hospita	ls Enç	gage with Us	5
About Us Media Center Careers Our Nission Diversity Our Regions Leadership	Donating Blood First Time Donors Platelet Donation Student Donors Donation Process Eligibility FAQs Blood Donor Community	Learn Abou Blood Fact Blood Type Blood Com What Happ Blood Blood and History of B	ut Blood s and Statistics es ponents ens to Donated Diversity ilood Transfusion	Hosting a B What to Ex Hosting FA Recruitmer High Schoo The Coordi Register to	Blood Drive pect Qs tt Tips of & College instor's Toolkit Host a Blood Drive	Blood Products Reference Test Clinical Service Infectious Disea Reimbursement Educational Re PACS Therapeutic Ap	& Services Sub ng Web s Com se Testing Twit Resources Face sources You heresis	mit a Video or S isite Feedback tact Us ter ebook tube rr	tory
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Done					✓ 1	rusted sites Protec	ted Mode: Off	- <u>-</u>	💐 105% 🔻 💡

2. The Scheduled Donors view is displayed for the selected Drive. To reschedule an Appointment for a Donor/Contact, select the time link in the Change or Cancel appt. column.





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					Espanoi Search		
American Red Cross	Donating Blood	Learn about Blood	Hosting a Blood Drive	Volunteer	For Hospitals		
					Sponsor: St. Jose	eph's Catholic	Ch
/iew Appoir	ntment Details	6					
A	Donor Contact Info	ormation					
Account Homepage	First Name: KEV	/IN					
Sond Empile	Last Name: KEV	/IN96347					
Pact Drives	Email: nor	nexistence@nonexistent.co	m				
View Stats	Phone:						
Switch Sponsor Group	Appointment Detai	ils					
Change Password	Drive: End	well United Methodist Chu	rch				
Help	Address: 330	1 Watson Blvd					
Logout	Date: Tue	esday, August 30, 2011					
	Time: 08	:00 AM					
	Donation Type: Dou	uble Red					
	Appointment Comments:			Edit /	Appointment Comme	ents	
	To cancel, edit or reschedule upo	coming appointment for th	e donor please click o	on one of the button	is below.		
				2			
	Change Appointment Time	Cancel Appoin	tment O	ခ			
Red Cross Donatir	ng Blood Learn About	Hosting a		For Hospitals	Engage w	rith Us	
			1.7	and sites (Destant 14)	Andre Off	S → @ 1059/	

3. The Appointment Details view is displayed. Click [Cancel Appointment].

The need is cor	stant. The gratification	is instant. Give bloo	d™	Careers About Us	Media Center Students	I Fun & Games	Account Logir
					E	spañol Search	
Am Rec	erican ICross	Donating Blood	Learn about Blood	Hosting a Blood Drive	Volunteer	For Hospitals	
				Sponsor: St. Jose	eph's Catholic Church		
Please	Confirm Ap	opointme	nt Canc	ellatior	า		
Account Homo	A	ppointment det	ails for KEV	IN KEVIN9	5347		
Account Home	page		Site Name: Endwel	United Methodist (Church		
 View Donors 			Address: 3301 W	/atson Blvd			
Send Emails			Endwel	, NY 13760			
Past Drives			Date: Tuesda	y, August 30, 2011			
View Stats			Time: 08:00) AM			
Switch Sponso	r Group	Don	ation Type: Double	Red			
Change Passwo	ord	Appointment	Comments:				
Help							
Logout		Are you sure you want to	cancel?				
Logout	4	Yes No					
Red Cross Information	Donating Blood	Learn About Blood	Hosting a Blood Dri	ve	For Hospitals	Engage with	Us
About Us Media Center Careers Our Mission Diversity Our Regions Leadership	Donating Blood First Time Donors Platelet Donation Student Donors Donation Process Eligibility FAOs Blood Donor Community	Learn About Blood Blood Facts and Statistics Blood Types Blood Components What Happens to Donated Blood and Diversity History of Blood Transfusic	Hosting a Bit What to Exp Hosting FAQ Recruitment High School The Coordin Register to H	ood Drive ect 5 Tips & College ator's Toolkit ost a Blood Drive	Blood Products & Servi Reference Testing Clinical Services Infectious Disease Test Reimbursement Resour Educational Resources PACS Therapeutic Apheresis	ces Submit a Video or Website Feedback Contact Us or Twitter ces Facebook Youtube Filidar	Story
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4. The Confirm Appointment Cancellation page is displayed. Click **[Yes]**.



Cancel an Appointment

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- Schedule	d Donors					Spons	or: St. Joseph
Account Homepage	Donor Appointme Site Name:	ent has been cancelled	Endwell United Meth Church	odist Drive	Progress:		
 View Donors Send Emails Past Drives View Stats 	Address: Date: Time:		3301 Watson Blvd Endwell, NY 13760 Tuesday, August 30, 12:30 AM - 10:00 PM	Appoi , 2011 Time S 1 Progra	ntments Schedulec Nots: 255:	d: 1 60 1.67%	
Switch Sponsor Grou Change Password Help	p Red Cross Repre Drive Link: Scheduled	sentative:	Karen Ford Share this Drive Sched	ule A Donor	> View Sche	duled Donors 🕻	Print Drive
'Logout	Change or Canc 07:00 AM	el appt. Last Name CAROL2045845	First Name CAROL	Email gneelakantan@delo	Home Pho itte.com (678) 299-113	ne Procedu 6 Blood	ге Туре
Red Cross [Information	onating Blood	Learn About Blood	Hosting a Blood Drive	For	r Hospitals	Engage with	Us
About Us Careers Careers Cour Mission S Diversity Cur Regions E Leadership F	Ionating Blood irst Time Donors Tatelet Donation tudent Donors Ionation Process Iligibility AQs Iood Donor Community	Learn About Blood Blood Facts and Statistics Blood Types Blood Components What Happene to Donated Blood Blood and Divenity History of Blood Transfusion	Hosting a Blood Drive What to Expect Hosting FAQs Recruitment Tips High School & Colleg The Coordinator's To Register to Host a Blo	Bloo Refi Clin Infe e Reii Jilit Edu od Drive PAC The	od Products & Services arence Testing ical Services cticus Disease Testing mbursement Resources cational Resources 25 rapeutic Apheresis	Submit a Video (Website Feedbac Contact Us Twitter Facebook Youtube Flider	or Story *
Privacy Policy Site Map	Red Cross Store redcross.	org Contact Us 1-800-RED CROSS (1-800-733-2767)			2011 American Nationa	I Red Cross
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5. The cancellation confirmation is displayed on the *Scheduled Donors* page. Note that the Donor/Contact is no longer visible in the *Scheduled Donors* page and the Appointment has been cancelled. The Donor will receive an email confirmation of their Appointment cancellation.