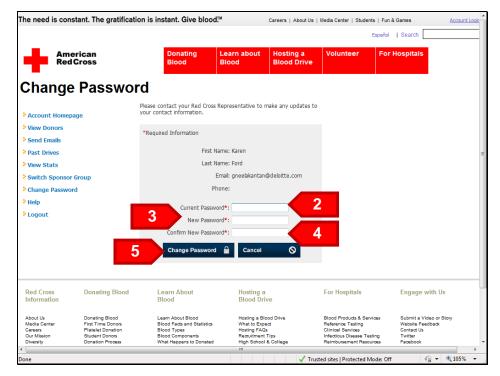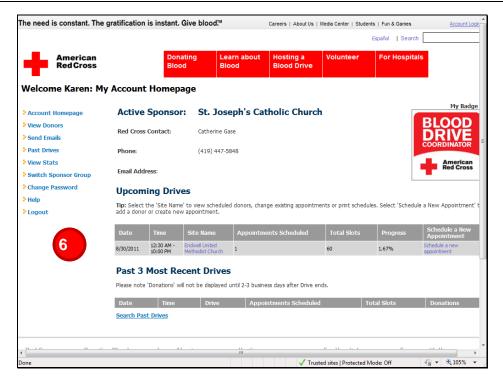# Change Password

1. Login to the *Blood Drive Coordinator* account to display the *Account Homepage*. Click **Change Password**.

2. The *Change Password* page is displayed. Type the present password in the *Current Password* field.
3. Click in the *New Password* field and type the desired new password in the *New Password* field
4. Click in the *Confirm New Password* field and type the desired new password in the *Confirm New Password* field. This password should be the same as that typed in the *New Password* field
5. Click **[Change Password]**.

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Change Password

6. The *Account Homepage* is displayed. The BDC web account password has been changed.