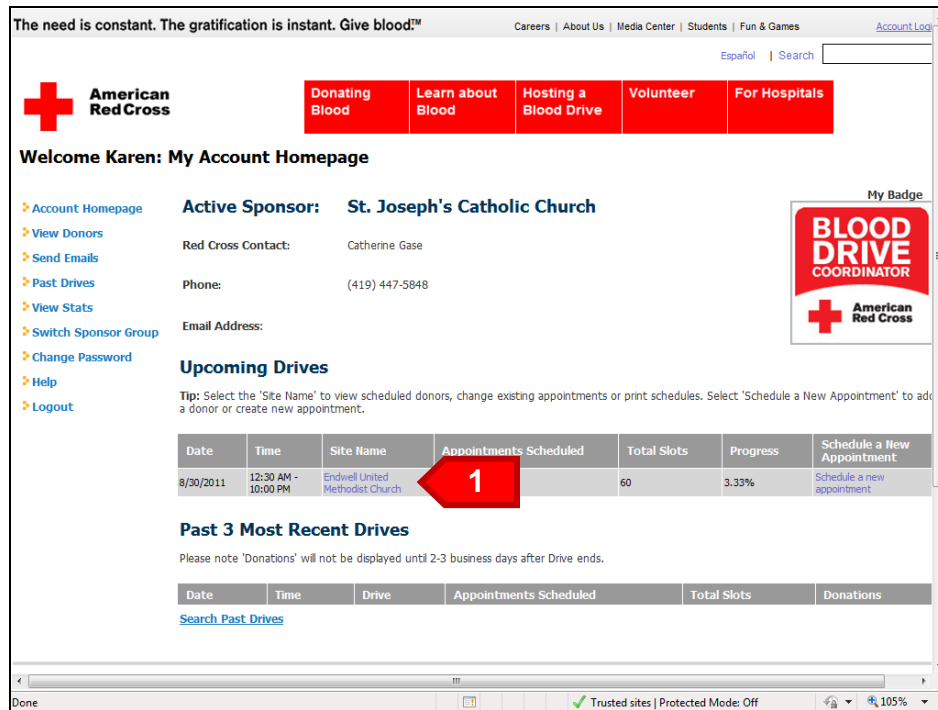


# Reschedule an Appointment



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Welcome Karen: My Account Homepage

Account Homepage | View Donors | Send Emails | Past Drives | View Stats | Switch Sponsor Group | Change Password | Help | Logout

**Active Sponsor: St. Joseph's Catholic Church**

Red Cross Contact: Catherine Gase  
Phone: (419) 447-5848  
Email Address:

**My Badge**  
BLOOD DRIVE COORDINATOR

**Upcoming Drives**

Tip: Select the 'Site Name' to view scheduled donors, change existing appointments or print schedules. Select 'Schedule a New Appointment' to add a donor or create new appointment.

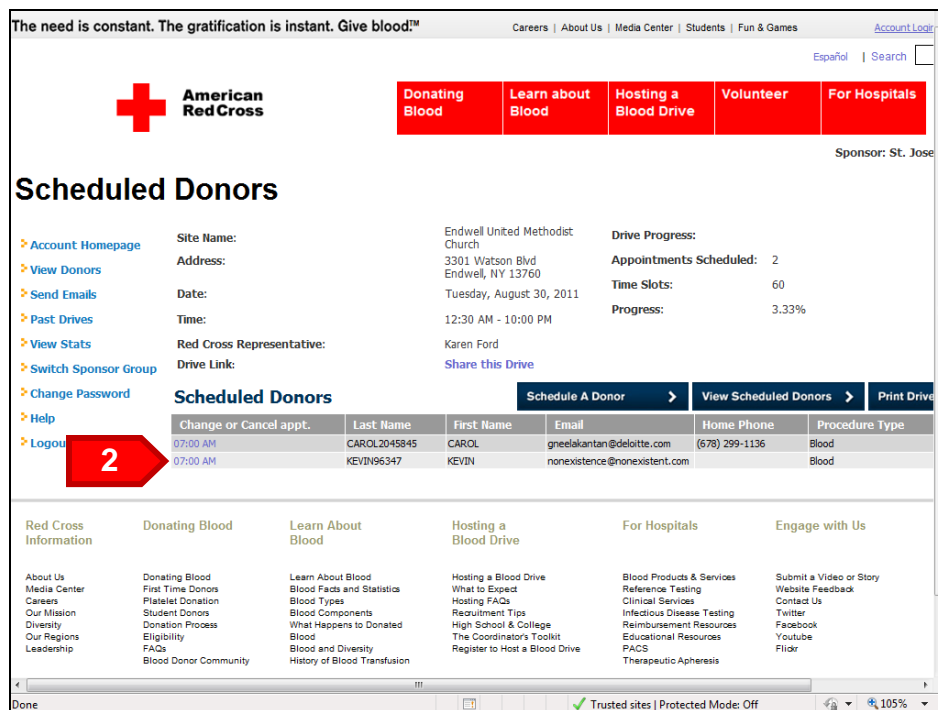
Date	Time	Site Name	Appointments Scheduled	Total Slots	Progress	Schedule a New Appointment
8/30/2011	12:30 AM - 10:00 PM	Endwell United Methodist Church	1	60	3.33%	Schedule a new appointment

**Past 3 Most Recent Drives**

Please note 'Donations' will not be displayed until 2-3 business days after Drive ends.

Date	Time	Drive	Appointments Scheduled	Total Slots	Donations
<a href="#">Search Past Drives</a>					

- Log in to the BDC web account. To view Scheduled Donors for a particular Drive, select *Site Name* from the upcoming Drives displayed on the *Account Homepage*.



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**Scheduled Donors**

Account Homepage | View Donors | Send Emails | Past Drives | View Stats | Switch Sponsor Group | Change Password | Help | Logout

Site Name: Endwell United Methodist Church  
Address: 3301 Watson Blvd, Endwell, NY 13760  
Date: Tuesday, August 30, 2011  
Time: 12:30 AM - 10:00 PM  
Red Cross Representative: Karen Ford  
Drive Link: [Share this Drive](#)

**Drive Progress:**  
Appointments Scheduled: 2  
Time Slots: 60  
Progress: 3.33%

[Schedule A Donor](#) | [View Scheduled Donors](#) | [Print Drive](#)

Change or Cancel appt.	Last Name	First Name	Email	Home Phone	Procedure Type
07:00 AM	CAROL2045845	CAROL	gneelakantan@deloitte.com	(678) 299-1136	Blood
07:00 AM	KEVIN6347	KEVIN	nonexistence@nonexistent.com		Blood

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**Donating Blood**  
Donating Blood | First Time Donors | Platelet Donation | Student Donors | Donation Process | Eligibility | FAQs | Blood Donor Community

**Learn About Blood**  
Learn About Blood | Blood Facts and Statistics | Blood Types | Blood Components | What Happens to Donated Blood | Blood and Diversity | History of Blood Transfusion

**Hosting a Blood Drive**  
Hosting a Blood Drive | What to Expect | Hosting FAQs | Recruitment Tips | High School & College | The Coordinator's Toolkit | Register to Host a Blood Drive

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- The *Scheduled Donors* page is displayed. To reschedule an Appointment for a Donor/Contact, select the time link in the *Change or Cancel appt.* column.

# Reschedule an Appointment



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Sponsor: St. Joseph's Catholic Church

## View Appointment Details

Account Homepage  
View Donors  
Send Emails  
Past Drives  
View Stats  
Switch Sponsor Group  
Change Password  
Help  
Logout

### Donor Contact Information

First Name: KEVIN  
Last Name: KEVIN96347  
Email: nonexistence@nonexistent.com  
Phone:

### Appointment Details

Drive: Endwell United Methodist Church  
Address: 3301 Watson Blvd  
Endwell, NY 13760  
Date: Tuesday, August 30, 2011  
Time: 07:00 AM  
Donation Type: Blood

Appointment Comments: [Edit Appointment Comments](#)

To cancel, edit or reschedule upcoming appointment for the donor please click on one of the buttons below.

**3** [Change Appointment Time](#) [Cancel Appointment](#)

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3. The *Appointment Details* page is displayed. Click **[Change Appointment Time]**.

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**Blood** **Blood** **Blood Drive**

Sponsor: St. Joseph's Catholic Church

## Change Appointment Time for KEVIN KEVIN96347

Account Homepage  
View Donors  
Send Emails  
Past Drives  
View Stats  
Switch Sponsor Group  
Change Password  
Help  
Logout

### Select a Time

Please note your existing 07:00 AM appointment is not changed until you select and confirm a new time.

Site Name: Endwell United Methodist Church  
Address: 3301 Watson Blvd  
Endwell, NY 13760  
Date: Tuesday, August 30, 2011  
Time: 12:30 AM - 10:00 PM

**4**

Time	Donation Type	Appointment Availability
07:00 AM	Blood	13 Available
08:00 AM	Double Red	10 Available
10:00 AM	Platelets	10 Available

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4. To reschedule the Appointment to a new time, select the time link in the *Time* column.

# Reschedule an Appointment



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## Please Confirm New Appointment Time

Account Homepage | View Donors | Send Emails | Past Drives | View Stats | Switch Sponsor Group | Change Password | Help | Logout

**New Appointment Details For KEVIN KEVIN96347**

Site Name: 001000019  
Address: 3301 Watson Blvd, Endwell, NY, 13760  
Date: 8/30/2011  
Time: 08:00 AM  
Donation Type: Double Red

Appointment Comments:  
To complete new appointment time please click the Confirm New Time button below.

**5** Confirm New Time

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5. The *Confirm New Appointment Time* page is displayed. Click [Confirm New Time].

**Red Cross**

Blood | Blood | Blood Drive

Sponsor: St. Joseph's Catholic Church

## Scheduled Donors

Account Homepage | View Donors | Send Emails | Past Drives | View Stats | Switch Sponsor Group | Change Password | Help | Logout

**Donor Appointment has been rescheduled**

Site Name: Endwell United Methodist Church  
Address: 3301 Watson Blvd, Endwell, NY 13760  
Date: Tuesday, August 30, 2011  
Time: 12:30 AM - 10:00 PM  
Red Cross Representative: Karen Ford  
Drive Link: [Share this Drive](#)

Drive Progress:  
Appointments Scheduled: 2  
Time Slots: 60  
Progress: 3.33%

**Scheduled Donors**

Change or Cancel appt.	Last Name	First Name	Email	Home Phone	Procedure Type
07:00 AM	CAROL2045845	CAROL	gneeakantan@deloitte.com	(678) 299-1136	Blood
08:00 AM	KEVIN96347	KEVIN	nonexistence@nonexistent.com		Double Red

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6. View the rescheduling confirmation displayed on the *Scheduled Donors* page. The Appointment has been rescheduled. The Donor will receive an email confirming their appointment.